



TOWNSHIP OF ABERDEEN

ONE ABERDEEN SQUARE, ABERDEEN, NEW JERSEY 07747

MAYOR FRED TAGLIARINI
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COUNCILMAN ARTHUR HIRSCH

September 2019

Dear Aberdeen Business Owner,

We are pleased to announce that Matawan Regional High School (MRHS), together with the Aberdeen Economic Business Council, for a third year will collaborate to establish a ***student internship program***.

- The internship program will be offered to MRHS juniors and seniors, who will work directly with Aberdeen businesses. I personally will be working with district personnel to place eligible junior and senior students with those businesses who match the student's interests and field of study.
- This will be an accredited program for the students based on their performance. The students will receive seminar training during the fall semester, and then be placed in their selected business from January to May 2020.
- We will establish a database of interested businesses to present to the students, so they are able to see what opportunities are available to them, and subsequently select a position.
- A personal introduction will be provided between the business and the student before the internship begins. Each of the students will be introduced to their business by mid-December to begin work in January 2020. At the time of the introduction, all student contact information, student advisor contact information, and appraisal forms will be provided by the high school to the business.
- Businesses will be responsible for offering part-time hours, which can also include weekends and holidays. ***No compensation will be required by the business.*** The business owner will be responsible for completing an evaluation form (which will be provided to them) based on the student's performance, attendance, etc.
- All insurance and liability will be covered under the high school policy, not by the business. Supporting documentation from the high school will be provided.

We are asking any business who participated last year, and all new businesses who wish to participate in this program to please complete the attached form, and mail directly to: Matawan Regional High School, Attn: Blair DiDio, 450 Atlantic Avenue, Matawan, NJ 07747 or email to: bdidio@marsd.org.

This is an effort to bring the community closer together with the businesses of Aberdeen. It is a great way for businesses to recruit new employees once graduation is completed, as well as provide a positive impact to those students who wish to gain work experience and enhance their field of study through an internship program.

We truly appreciate your consideration to participate.

Sincerely,


Carmine Visone
Chairman; Economic Business Council


Fred Tagliarini
Mayor; Aberdeen Township

Matawan Regional High School Internship Program Participation Form

Business Name: _____

Address: _____

Email: _____

Phone: _____

Contact Name: _____

Please provide a brief description of your business:

Responsibilities of Intern:

Number of Students Requested: _____

Hours Requested: _____

(Minimum 10-20 hours per week)

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