

REQUEST FOR PROPOSAL

NOTICE IS HEREBY GIVEN that sealed Proposals will be received by hand delivery or by U.S. mail, addressed to the Qualified Purchasing Agent (QPA), One Aberdeen Square, Aberdeen, New Jersey, 07747; public call at 11:00 am and thereafter unsealed and read in the Council Conference Room, Aberdeen Township, New Jersey on Thursday, June 20, 2019. No proposals will be received after public call thereafter.

Proposals are being solicited for the annual performance of real property data collection and verification services to cover 20% of all properties within the Township annually, with all parcels located within the Township completed over the five (5) year period between January 1st, 2019 and December 31st, 2023 (also referenced as the “project”) awarded as a three (3) year contract with the option of two (2) one (1) year extensions.

All requirements associated with the project are set forth in a Request for Proposals package. Such packages may be obtained from the QPA’S Office, located at One Aberdeen Square, Aberdeen, NJ 07747, telephone number (732) 583-4200, extension 181, during regular business hours, 8:30 A.M. to 4:30 P.M., Monday through Friday, excluding holidays, or on the Township’s website at www.aberdeennj.org. Any questions regarding the Request for Proposals should be directed to the QPA at the telephone number and/or address specified above.

This project shall be awarded through a “fair and open” process pursuant to N.J.S.A.19:44A-20.4, *et seq.*, to the Contractor whose Proposal is most advantageous to the Township, price and other factors considered, in accordance with the review criteria set forth in the Request for Proposals.

All Contractors who submit a Proposal must be able to demonstrate that they are capable of completing the project so that it may be implemented for the 2019 tax year, under the applicable time tables set forth in the Assessment Demonstration Program (P.L. 2013 Ch. 15), which was recently signed into law (S1213, A1591). This is a material and essential component of the project.

The Township reserves the right to reject any or all submissions due to any defects or waive informalities and accept any submissions that in its judgment will be in the best interest of the Township. The Township shall award the Contract or reject all submissions no later than sixty (60) days from receipt of same.

BY ORDER OF THE QUALIFIED PURCHASING AGENT

JACKLYN STRUBLE
QPA