

**ABERDEEN TOWNSHIP COUNCIL WORKSHOP MEETING  
TUESDAY, APRIL 1, 2014**

Present: Harvey Brenner  
Gregory Cannon  
Concetta Kelley  
Joseph Martucci  
Robert Swindle  
Margaret Montone  
Fred Tagliarini

Absent: None

Also Present: Holly Reycraft, Township Manager  
Dan McCarthy, Township Attorney

Mayor Tagliarini called the meeting to order at 7:00 p.m. and stated that notice of this meeting has been posted and published in compliance with the Open Public Meetings Act.

Safe and Secure Communities Grant Program: Resolution authorizes participation with the State of New Jersey in a Safe and Secure Communities Program administered by the Division of Criminal Justice, Department of Law and Public Safety for funding of approximately \$60,000.

Interlocal Services Agreement with Matawan-Aberdeen Regional Board of Education: Authorizes Mayor and Clerk to execute an agreement with the Matawan-Aberdeen Regional School Board of Education for the use of school buses for the Summer Adventure Program.

Release of Performance Bond: Bank of America (Adelhardt) requested release of performance guarantees posted on Block 233, Lot 2, 217 Hwy 35. In a letter dated March 26, 2014, CME Associates Tim Gillen recommended release of said bonds subject to the posting of satisfactory Maintenance Bond.

Agreement with Sun Pacific Power Corp: Authorize Mayor and Manager to execute an agreement with Sun Pacific Power Corp for bus shelters at designated New Jersey Transit bus stops with the municipality.

Kimberly Paone, Director of the Matawan Aberdeen Public Library made a brief presentation to the Township Council and residents on the changes and information available at the Public Library. Ms Paone addressed the programs and services available

to the resident of Aberdeen and Matawan and is making an effort to the word out in the community all that the library has to offer. From library cards to get books and ebooks, a Museum Pass Program, Adult and Youth Services offering a wide variety of programs, services and access.

Mayor Tagliarini thanked Kimberly Paone for the presentation and all her hard work.

Chuck Fallon, Township Auditor was present to discuss a possible formation of a Board of Recreation Commission and Dedicated Recreation Trust Account. Mayor Tagliarini stated we are faced with various donations from outside sources for the Recreation Department, and we are questioning if a Recreation Commission is feasible.

Mr. Fallon stated a Recreation Commission is no different from what we have now. They are held to the same standards as the Township.

Mayor Tagliarini stated we are considering projects; Adopt a Field which a person or business would sponsor a field in town for recreation or maintenance improvements, Welcome to Aberdeen signs; donations from the Business Council for recreation.

Mr. Fallon stated a Recreation Commission can establish a trust account and can accept donations.

Dan McCarthy asked can the Township take in money and dedicate it to the Recreation Department, outside of the recreation budget.

Mr. Fallon stated yes, we can do that now. Your budget allows you to receive revenue from any source. As long as you keep track of the monies you receive, you can budget appropriately.

Councilman Cannon stated the point of this program is to collect money to benefit the recreation department. 10 – 20 years from now, we will not be sitting here and we want to protect that money so it doesn't get sucked into the general budget and lost.

Mr. Fallon stated that is correct. If it doesn't get spent in one year it will go into general surplus. So the goal is to protect the money and not have it available for offsetting your taxes, a trust would function as a vehicle for this purpose.

Councilman Cannon asked what if the funds were restricted exclusively to making capital upgrades to the parks.

Mr. Fallon stated that would run through the general capital fund and you can reserve it in the general capital fund.

Councilman Cannon stated we could dedicate money permanently as a reserve in the

capital budget for capital improvements to parks and cannot use it to offset operating expenses.

Mr. Fallon agreed.

Mayor Tagliarini stated he was told we needed to do a dedicated line and monies made available immediately or it can lay dormant if necessary. We want to avoid that line going into the general fund in any fiscal year and maintain for recreation purposes at any time. Mayor Tagliarini asked Mr. Fallon to think about this and prepare an answer for us.

Frank Huza  
43 Beacon Lane

Mr. Huza asked what exactly is recreation. He goes fishing, which is his recreation. Has the Business Council considered a 5013C.?

Mayor Tagliarini stated they have no intention to apply for 5013C. These are business folks that work hard and do not want to go down this road.

Carmine Visone  
23 Cindy Lane, Holmdel

Mr. Visone, Chairman of Economic Business Council asked the terminology in setting up a trust. What does it mean?

Mr. Fallon stated a trust is a vehicle outside our budget where we can raise and spend money. It is a separate bank account authorized by the CFO.

Mr. Visone asked if the checks going into the trust are tax deductible.

Mr. Fallon stated the government is automatically tax deductible.

Mr. Visone stated the funds can be held over for more than one year.

Mr. Fallon stated yes. The funds can stay there forever.

Councilman Cannon stated the Capital Improvement idea is a good one.

Mayor Tagliarini stated he feels everyone wants a dedicated line but not the Commission.

Mr. Fallon will also check on a Dedication by Rider.

Mayor Tagliarini thanked Mr. Fallon, Mr. Visone and Mr. Huza.

Old Bridge Water Agreement was finalized; they agreed to lower the annual minimum to 700,000 gallons with a review each year. They already adjusted our bill down from July

1, 2013.

CERT 5013C – Mr. McCarthy met with the Mayor, Deputy Mayor and Cert Representative, Walter Kain hopefully tomorrow I will meet with Deputy Chief to finalize the information we need to give to the IRS to get the 5013C status so they can accept donations.

JIF Training for Elected Officials will be May 6<sup>th</sup> at 6:00 p.m. Another training from the Risk Manager will be coming in the future.

Fourth of July Fireworks – a date needs to be decided. Matawan Borough's fireworks are Saturday, July 5<sup>th</sup>. To have fireworks on July 4<sup>th</sup> is very expensive. Council agreed to Thursday, July 3<sup>rd</sup>.

Mayor Tagliarini stated a fire utility truck has been made available from District #1 Fire Company for us to purchase and make available for Emergency Management and CERT. Council will visit the Fire Dept. and check it out.

Holly Reycraft stated the truck is worth approximately \$60,000; they would like \$30,000 and would accept yearly payments.

Council did not have any questions on the workshop items.

Councilman Brenner made a motion to adjourn, seconded by Deputy Mayor Montone and unanimously concurred by Council.

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Fred Tagliarini, Mayor

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Karen Ventura, Municipal Clerk