

**ABERDEEN TOWNSHIP COUNCIL WORKSHOP MEETING  
TUESDAY, AUGUST 19, 2014**

Present: Harvey Brenner  
Gregory Cannon  
Concetta Kelley  
Robert Swindle  
Margaret Montone

Absent: Joseph Martucci  
Fred Tagliarini

Also Present: Holly Reycraft, Township Manager  
Dan McCarthy, Township Attorney  
Angela Morin, CFO

Deputy Mayor Montone called the meeting to order at 7:00 p.m. and stated that notice of this meeting has been posted and published in compliance with the Open Public Meetings Act.

Presentation: 2013 Municipal Audit: AJ Sabine, Fallon & Larsen LLP made a brief presentation to Council and the public on the 2013 Municipal Audit. The Township has a clean bill of health. The Auditor's opinion is qualified, and a clean opinion as it relates in New Jersey. The Township had no material weaknesses or significant deficiencies. There were two minor issues that you will see in the correction action plan. One was all interfunds be liquidated prior to year end. There is also improvement authorizations in the General Capital Fund, Water Utility Fund and Sewer Utility Capital Fund that have cash deficits, which means you are spending the money against them prior to borrowing actual funds. The Township has sufficient cash from other borrowings or surplus to utilize. Overall surplus increased about \$263,000. Revenues were about \$28,000 - \$29,000 in excess what was budgeted. It was tight but you exceed what was budgeted. The tax collection rate has been decreasing every year for the past three years by half of percent. There were a lot of State Appeals, once they get settled it will make it easier to control surplus. Water Utility had an excess of \$34,000 going into surplus. Angela will monitor this Utility. Sewer Utility is in good shape the surplus is \$125,000. Overall the Township has the best opinion you can possibly get and your funds are in good shape.

Corrective Action Plan: Resolution for Corrective Action Plan related to the 2013 Audit findings.

Redevelopment Plan for South River Metals Redevelopment Area: Redevelopment Plan ordinance for South River Metals Redevelopment Area which includes redevelopment of affordable housing, family and senior and referring to Planning Board for review and

recommendation.

Amending Land Development Ordinance, Section 25: Taking form out of ordinance so we do not have to do a new ordinance when form changes.

Amendment to 2012-14 Agreement with Monmouth County for Cooperative Participation in the Community Development Program: Amendment to prior agreement for the establishment of a cooperative means of conducting certain community development activities.

Release of Performance Guarantees: Nick Maitoglou requested release of performance guarantees posted on Block 206, Lot 1.04, 545 Smith Court. In a letter dated August 13, 2014 the Township Engineer recommends said release and also recommends waiving maintenance bond due to time period of performance guarantee.

Release of Performance Guarantees: Ciaglia Custom Builders LLC requested release of performance guarantees posted on Block 68, Lot 16, Cambridge Park Estates. In a letter dated August 13, 2014 the Township Engineer has recommended said release subject to the posting of a satisfactory maintenance bond.

Award of Bid for Sewage Pumping Station #4 Reconstruction: Bids were received by the Township Manager for aforementioned project on July 31, 2014. DeMaio Electrical Company, Inc. of Hillsborough, NJ was the lowest responsible bidder with a base bid of \$570,660.00 per the summary of bids.

Council did not have any questions on the workshop items.

Councilman Brenner made a motion to adjourn, seconded by Councilwoman Kelley and unanimously concurred by Council.

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Margaret Montone, Deputy Mayor

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Karen Ventura, Municipal Clerk