

RESOLUTION NO. 2020-62

WHEREAS, the Township Council of the Township of Aberdeen is in need of professional engineering services associated with the Preliminary Assessment Site Inspection of Storyland Park & Ivy Hill Park Improvements; and

WHEREAS, T&M Associates submitted a proposal on February 13, 2020 for aforementioned engineering services for a cost not to exceed the sum of \$4,600.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Aberdeen that the Manager and Clerk are authorized to execute an agreement with T&M Associates for a cost not to exceed the sum of \$4,600.00, in accordance with a proposal dated February 13, 2020, attached hereto and made part of this resolution.

This agreement is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)a(I).

BE IT FURTHER RESOLVED the Director of Finance has certified to the Township Manager that there are available sufficient funds for the purpose of award of this contract in the Operating Budget under the following line item appropriation of said budget to which this contract will be properly charged: X-03-6-200-401.



YOUR GOALS. OUR MISSION.

ABDNOH-16002

February 13, 2020

Mayor & Township Committee
c/o Brian Russell, Aberdeen Township Manager
Township of Aberdeen
1 Aberdeen Square
Aberdeen, New Jersey 07747

**Re: Preliminary Assessment/Site Inspection (PASI)
Municipal Open Space Grant Program
Storyland Park, Block 103, Lot 42-43
Ivy Hill Park, Block 73, Lot 12.01**

Dear Mr. Russell:

As you are aware, the Township received an Open Space Grant from the Monmouth County Parks System for improvements to both Storyland Park and Ivy Hill Park. As part of the requirement to receive the Monmouth County Open Space Grant, the Township is required to submit a current PASI (Preliminary Assessment Site Inspection). The parks system requires the PASI to be submitted and approved before the grant agreement can be executed. In order to expedite signing of the agreement and award of a construction contract, T&M Associates is pleased to submit this scope of services to provide the Township with professional services for the completion of an updated Preliminary Assessment and Site Inspection (PASI) for the above referenced park improvements project as required by the Monmouth County Open Space Program (MCOSP).

Scope of Services

As required and referenced by the MCOSP Guidelines, T&M will complete the PASI for the Project Site in accordance with the requirements of the New Jersey Department of Environmental Protection's (*NJDEP 7:26E-3.1-3.2 Preliminary Assessment Report*) procedure as presented by the NJDEP's *Technical Requirements for Site Remediation* (TRSR, last amended July 1, 2013); and as specified by the NJDEP Green Acres Program Checklist.

Fee Summary

T&M will provide the above-noted services for an estimated not to exceed fee of \$4,600.00 (\$2,300 for each park) to be billed monthly in accordance with our current engineering services contract with the Township.

Project Schedule

We estimate that the PASI will be completed within 30-45 days depending on the amount of prior reporting and environmental remediation which may have occurred at the Site; and the timely availability of files and records from the local, county, state and federal agencies. T&M Associates is prepared to initiate work immediately upon written authorization from the Township.



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Le: Mayor & Township Committee
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We will await your authorization to proceed. In the interim, if you have any questions or require additional information, please call.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in black ink that reads "Julie Nastasi".

JULIE E. NASTASI
PROJECT MANAGER

APPROVED BY THE TOWNSHIP OF ABERDEEN

Brian Russell, Township Manager

Date

JEN:lkc

cc: Karen Ventura, Clerk
Jackie Struble, RPPS, QPA

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