

RESOLUTION NO. 2025-42

**AUTHORIZING A SHARED SERVICE AGREEMENT BETWEEN THE COUNTY OF
MONMOUTH AND THE TOWNSHIP OF ABERDEEN FOR RECORDS
INFORMATION MANAGEMENT SERVICES**

WHEREAS, under the New Jersey Uniform Shared Services and Consolidation Act, namely C. 40A:65-1, et seq., local units, such as the County of Monmouth and the Township of Aberdeen, may enter into shared services agreements with each other; and

WHEREAS, the County of Monmouth previously entered into an agreement with Sunrise Systems, Inc. (“Sunrise”), whereby the County of Monmouth is licensed to access and use Sunrise’s web-based system known as the Open Public Records Search System – Record Information Management (“OPRS-RIM”); and

WHEREAS, the OPRS-RIM provides for the inventory management, retention management and disposition management for official records and includes an imaging module that permits the scanning of paper records into TIFF images, which may be stored long term, searched and retrieved electronically; and

WHEREAS, under the terms of its agreement with Sunrise, the County of Monmouth may sublicense access and use of OPRS-RIM to municipalities within Monmouth County; and

WHEREAS, term of the Shared Services Agreement shall be in effect through June 29, 2029, unless sooner terminated or extended for an annual cost of \$3500; and

NOW, THEREFORE BE IT RESOLVED, by the Township Council that the Mayor or Manager and the Municipal Clerk be and they are hereby authorized to enter into the proposed OPRSRIM shared services agreement with the County of Monmouth.

BE IT FURTHER RESOLVED that the Municipal Clerk shall forward a certified copy of this Resolution, along with the executed Municipal Assistance/Shared Services Agreement, to the Clerk of the Board of Chosen Freeholders, County of Monmouth, Hall of Records, 1 East Main Street, Freehold, New Jersey 07728.

ROLL CALL VOTE:

Ayes: Councilmembers Cannon, Hirsch, Kelley, Martucci, Swindle, Deputy Mayor Montone,
Mayor Tagliarini

Nays: None

Abstain: None

Absent: None

I hereby certify the foregoing to be a true copy
of a Resolution adopted by the Township
Council of the Township of Aberdeen on March 6, 2025

Melissa Pfeifer

Melissa Pfeifer, Township Clerk